

AI Usage Guidelines for Candidates

At Coinme, we embrace innovation and leverage technology to build the future of accessible cryptocurrency. We encourage thoughtful AI use throughout your application process while ensuring we get to know the real you—your unique experiences, problem-solving abilities, and authentic perspective on crypto and fintech.

This guide clarifies when and how to use AI tools during your application journey with Coinme.

Where AI Usage is Encouraged

We welcome and encourage AI assistance in these areas:

Polishing Your Application Materials

Write your resume and cover letter based on your real experience, then use AI to refine how you communicate it. Your real experience is what matters—AI can help you articulate it more effectively.

Interview Preparation

Leverage AI to research Coinme, understand the crypto industry, practice your responses, and develop thoughtful questions for us.

Improving How You Communicate Your Experience

Use AI to help quantify achievements, structure your thoughts, and find better ways to describe your actual work.

Understanding Context and Requirements

Research the role, our company, and industry terminology to understand better what we're looking for.

Where AI Usage is Not Acceptable

AI assistance is prohibited in these situations:

During Live Interviews

Phone, video, or in-person interviews must be completed without any AI assistance. We need to see how you think and how you communicate in real time.

Creating Fictional Experience

Never use AI to generate experiences, skills, or accomplishments you don't actually have. All content must be based on your real background.

Completing Assessments

You may use AI as you would in a real work environment—document any AI assistance in your submission.

Our Approach and Expectations

We view AI as a powerful tool that, when used appropriately, helps candidates present their best selves. We expect you to:

- **Be authentic.** Use AI to enhance how you communicate, not to replace your genuine experiences
- **Be thoughtful.** Consider when AI adds value versus when we need to see your independent capabilities
- **Be transparent.** Follow these guidelines honestly throughout the process

How Coinme Uses AI in Hiring

We believe in transparency about our own AI use. We leverage AI to help create job descriptions, scorecards, and interview questions. We do not use AI to review resumes or applications, and AI does not make hiring decisions.